



中一自行分配學位申請事宜 (2023-2024 學年)

A. 申請辦法

1. 申請日期：2023年1月3日至1月17日
2. 索取報名表：
 - 親臨本校校務處索取 或
 - 由2022年11月1日開始，可於本校網頁下載
3. 辦公時間： 星期一至星期五（上午九時至下午五時）
星期六（上午九時至下午十二時三十分）
4. 遞交申請表：
 - (1) 於上述辦公時間交回本校校務處 或
 - (2) 透過「中一派位電子平台」遞交*

為配合「智慧政府」策略，教育局會由2023年起分階段將中一入學申請全面電子化，有關詳情將於稍後公布。

 - (3) 以郵遞形式寄至本校「九龍廣東道180號」（注意郵遞所需時間，建議採用掛號形式）
 - 截止遞交日期：2023年1月17日下午五時
 - 申請入學者須連同以下文件一併遞交：
 - (a) 教育局之「中一自行分配學位申請表」（包括「教育局存根」、「學校存根」及「家長存根」，「家長存根」將於核對後交回給家長。）
 - (b) 本校「中一自行收生入學申請表」
 - (c) 學生身份證明文件副本（例如身份證、出生證明書、護照等）
 - (d) 學生小五全年、小六上學期成績表副本
 - (e) 其他相關資料
 - 申請人無須提交小學推薦信
5. 本校可供申請之自行分配學位為 30 位。



B. 面試

- 校方將會約見全部申請學生進行個別面試，面試將以粵語、普通話及英語進行。
- 日期：2023年3月4日（星期六）下午二時至四時
- 面試時間安排將以電話通知
- 面試形式將視乎疫情，以實體或視像進行

C. 結果公布

- 按教育局規定，本校將於2023年3月31日透過電話及書面，通知所有正取學生家長，告知其子女已獲本校納入自行分配學位正取學生名單。家長毋須致電本校查詢申請結果。
- 獲取錄者須按教育局公布之辦法到本校辦理入學註冊手續。
- 申請人如未能派往本校就讀，歡迎於中央派位放榜後再次申請本校的候補空缺。有關詳情將於2023年7月初上載至本校網頁。

D. 甄選準則及比重：

收生準則	比重(百分比)
1. 面試	20%
2. 校內成績／教育局提供之學生次第排名	25%
3. 操行	25%
4. 課外活動／社區參與	15%
5. 獎項／卓越表現／多元才能 (如音樂、視藝、體育等)	15%
	總計 100%
面試準則	比重(百分比)
1. 理解能力	20%
2. 表達能力	30%
3. 組織能力	30%
4. 分析能力	20%
	總計 100%

- E. 如有任何查詢，歡迎致電 2721 3086，與本校職員張小姐聯絡。

備註：收集之資料只用作中一自行分配學位之用。



Application for Secondary One Discretionary Places (2023-2024 Academic Year)

A. Application Procedure

1. Application Dates : 3rd January 2023 to 17th January 2023.
2. Application forms can be obtained via one of the following ways:
 - In person at our General Office
 - Download from our school website (Available from 1st November 2022)
3. Office hours:
Monday to Friday: 9:00 a.m. – 5:00 p.m.
Saturday: 9:00 a.m. – 12:30 p.m.
4. Application submission details:
 - i. Please submit the following details to the General Office in person or
 - ii. Submit the applications via the SSPA e-Platform or
In line with the “Smart Government” strategy, the EDB will implement comprehensive digitalisation of S1 admission by phases starting from 2023. Further details will be announced in due course.
 - iii. Submit the applications by post. (considering to send the application by registered mail)
 - Deadline of the application is on 17th January 2023 at 5:00 p.m.
 - Applicants should bring along the following materials for registration:
 - (a) Secondary One Discretionary Place Application forms (including the EDB’s Copy, School’s Copy and Parent’s Copy) [After school’s verification, we will return the Parent’s Copy back to the applicant] issued by EDB.
 - (b) The Application for Secondary One Discretionary Place issued by our school.
 - (c) Photocopies of the applicant’s identity documents (e.g. birth certificate/ identity card and passport)
 - (d) Photocopies of P5 and P6 report cards.
 - (e) Photocopies of other awards or participation certificates in inter-school competitions organized by your school.
 - Recommendation letters from primary school is not required.
5. Our School offers 30 discretionary places.



B. Interview

- All eligible applicants will be invited for an individual interview on 4th March, 2023. The interview will be conducted in Cantonese, Putonghua and English.
- Time: 2:00pm – 4:00pm
- Applicants will be notified by phone.
- The mode of interview will be face-to-face or online, depending on the pandemic.

C. Release of Results

- The results of S1 Discretionary Places will be released by letter and phone on 31st March 2023. Parents need not make any enquiries before the announcement of the results.
- All students will receive the SSPA allocation results (including results at the DP and CA stages) in early July as usual. Parents are required to complete the registration procedures within a specified period of time.
- Application forms for S.1 residual places are available at the School Website and from the General Office.

D. Selection Criteria and Weighting :

Selection Criteria	Weighting (Percentage)
1. Interview	20%
2. Academic performance / rank order (provided by EDB)	25%
3. Conduct	25%
4. Extra-curricular activities/ community services	15%
5. Awards / prizes / outstanding achievements (e.g. music, visual arts, sports, other talent and etc.)	15%
Total: 100%	
Interview Criteria	Weighting (Percentage)
1. Comprehension skills	20%
2. Presentation skills	30%
3. Organization skills	30%
4. Analytical skills	20%
Total: 100%	

E. For enquiries, please contact Miss Cheung (2721 3086).

Note: The information collected will be used for the purpose of processing S1 Discretionary Places applications only.



麗澤中學 中一自行收生入學申請表

A. 申請者資料：

本校檔案編號：_____

Name (in English)：	學生編號(STRN)：	近 照
姓名(中文)：		
身份證明號碼：	性別： <input type="checkbox"/> 男 / <input type="checkbox"/> 女	
出生日期：	國籍：	
出生地點： <input type="checkbox"/> 香港 <input type="checkbox"/> 其他：_____ 到港日期：____年__月__日		
住址：		
電話：	手提電話：	
現就讀小學名稱：	入學年份(年級)：	(小____)

B. 家長 / 監護人資料：

	父親	母親	監護人(如適用)
Name (in English)			
姓名(中文)			
身份證號碼			
職業			
手提電話			

C. 多元才能/獎項：

請描述申請者在體育、藝術及服務方面的才能和表現：(如本欄不敷應用，可另紙書寫)

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D. 其他：

申請者如有近親於本校就讀，請列明其姓名、班級及與申請者的關係：

申請者家長簽署：_____

填表日期：_____年__月__日

申請者家長姓名：_____

注意事項：

1. 請在表格相關的方格內加上「✓」號。
2. 填妥本表格後，請連同相關文件親自送交九龍廣東道 180 號麗澤中學。
3. 申請者所提供的資料將用作入學申請之用，並供校方有關部門或人士查閱。



Lai Chack Middle School

APPLICATION FORM FOR SECONDARY ONE DISCRETIONARY PLACES

A. Applicant's particulars :

Application Number : _____

Name (in English) :	Student Reference No. (STRN) :	RECENT Photograph
Name (in Chinese) :		
I.D. Card No. :	Sex : <input type="checkbox"/> Male / <input type="checkbox"/> Female	
Date of Birth :	Nationality :	
Place of Birth : <input type="checkbox"/> Hong Kong <input type="checkbox"/> Other : _____ Date of arriving in HK : _____		
Address :		
Tel. No. :	Mobile No. :	
Present School :		From : _____ in classes _____

B. Parents or guardian information :

	Father	Mother	Student's guardian (if applicable)
Name (in English)			
Name (in Chinese)			
I.D. Card No.			
Occupation			
Mobile No.			

C. Other Achievements :

Please describe the applicant's achievements in sports, arts and social services: (Use a separate sheet if necessary)

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D. Other

Name and Year of Graduation of parents / brother / sister / relatives and friends from Lai Chack Middle School (if any) :

Signature of Parent : _____

Date : _____

Name of Parent : _____

Points to Note :

1. Please tick the appropriate box(es).
2. Please submit the application form to the School Office of Lai Chack Middle School (Address: 180 Canton Road, Kowloon) in person together with the relevant documents.
3. The information collected will be used for the purpose of processing S1 Discretionary Places applications only.

麗澤中學
中一學位申請行事曆 (2023-2024)

日期	程序／日程	備註
11/2022 -	麗澤校園遊	家長如有興趣出席，可致電 27213086 作有關安排。
3/1/2023 – 17/1/2023	中一自行分配學位申請	申請表格可於 11 月 1 日起在本校網頁下載或到校務處索取。可供申請之學額為 30 個。
17/1/2023 下午 5:00 前	中一自行分配學位申請截止日期	
4/3/2023 下午 2:00 – 4:00	中一自行分配學位申請學生面試日	面試以中（粵語、普通話、英語）個別進行。 形式視乎疫情，以實體或視像進行。
31/3/2023	公布中一自行分配學位申請結果	通知正取學生之申請結果。
11/7/2023	中一派位結果公佈日	
11/7/2023 –	中一剩餘學位（叩門學位）接受申請	申請表格可在本校網頁下載或到校務處索取。
13/7/2023 – 14/7/2023	中一新生註冊日	
18/7/2023	中一入學前學科測驗（編班試）	所有中一新生必須出席。

本校網頁：



Lai Chack Middle School
Calendar regarding Application for S.1 Admission (2023-2024)

Date	Events	Notes
11/2022 –	School Tour	Interested parents can contact the School Office at 27213086 for arrangement.
3/1/2023 – 17/1/2023	Application for S.1 discretionary places	Application forms are available at the School Website and from the School Office from 1 Nov. The number of discretionary places is 30.
Before 17/1/2023 5:00pm	Deadline for application of S.1 discretionary places	
4/3/2023 2:00 – 4:00pm	Interview for applicants of S.1 discretionary places	Interviews are conducted in Chinese, Putonghua and English on an individual basis. The mode of interview will be face-to-face or online, depending on the pandemic.
31/3/2023	Release of S.1 discretionary places results	Notify successful applicants of their inclusion in the Successful List for S1 Discretionary Places.
11/7/2023	Release of SSPA results	
11/7/2023 –	Application for S.1 residual places	Application forms are available at the School Website and from the School Office.
13/7/2023 – 14/7/2023	Registration	
18/7/2023	S.1 Attainment Test	All new S.1 students must attend.

School Website:

